

<https://hembar.egrant.net/>



Hemenway & Barnes LLP, Family Office and Philanthropy Services

Welcome to the Hemenway & Barnes LLP online grant application website. After registration, you will be able to select the appropriate trust at Opportunities on the subsequent screen.

If you are an existing user of this site, please log in below, or click "Create an account" to create a username and password.

Login:

Password:

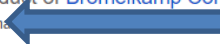
Login

If you do not remember your account information, [click here](#).

If you are a new user, please [create an account](#).




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Login or if you are a new user, please create an account by clicking the link on the page, as indicated with the arrows.

Once you login, you will see general navigation instructions in the center of your screen.

To Start the application process, at the menu on the left click Opportunities and select the appropriate trust. As you fill out the application, be sure to use the Save icons at the top and bottom of your screen to save your progress.

At any time you can click the Home icon  to navigate to the Drafts section of the Main Menu. Here you will see applications not yet submitted. Select an application by marking the checkbox for that record. When the record is selected, the action icons along the top will become available.

 Contact	Send your eGrant.net questions to a staff member.
 Guidelines	View the guidelines for this application.
 View	Open a printable copy of your application.
 Prior	Open a printable copy of the prior submitted form, e.g. a Letter of Intent submitted prior to an Application.
 Edit	Edit your application.
 Delete	Delete your application prior to submission. Once deleted, it cannot be recovered.

Please note: You will need Adobe Reader to print or view your application. Click the adjacent image to download free Adobe Reader software.



Click on “Opportunities” on the Top-Left side

Applicant

Instructions

Drafts (9)

History (0)

Opportunities (4)

2020 Bushrod H. Campbell and
Adah F. Hall Charity Fund

2020 George B. Henderson
Foundation - CLOSED

2020 June - Jane B. Cook
Charitable Trusts

2020 May - Jane's Trust Concept
Paper Application - CLOSED -
OVERDUE

Select the 2020 George B. Henderson Foundation (it will not say closed when you go to apply)

Instruction Page

Home > Drafts > George B. Henderson Foundation: Henderson Application > Henderson Instructions

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Welcome to the online application portal for the George B. Henderson Foundation.

2020 Application Deadlines

The Designators will hold two grant rounds in 2020.

The Spring 2020 grant round will focus on requests for projects which can be completed and for which reimbursement funding can be sought on or before December 31, 2020. Applications are due by 5:00 pm on **Friday, May 1** and will be reviewed at a meeting in early June.

The Fall 2020 grant round will accept requests for projects whose projected completion is on or before December 31, 2021. Applications are due by 5:00 pm on **Friday, October 9** and will be reviewed at a meeting in early December.

Most grants awarded will be in the \$20,000-\$40,000 range, but the Designators will consider all projects that fulfill the Foundation's goals and offer outstanding benefit to the community. Grants larger than \$40,000 are more rare exceptions. If you are requesting more than \$40,000, please provide justification for a larger request.

Please visit www.thehendersonfoundation.com for a full set of proposal guidelines. Please be sure to review them, as well as the FAQ, in detail before beginning your application. Please ensure that your application meets all eligibility requirements, including but not limited to projects within the City of Boston, and that all public approvals are in place and documented. A full list of eligibility requirements is included in the full proposal guidelines on the Foundation's website.

How to Apply

Please complete the cover form on the following page, including all required fields. You then will be able to upload a series of attachments. Please note the attachments and cover form map to the proposal guidelines as follows:

Cover form (filled fields on the following page): sections a-c of guidelines

Proposal Narrative: sections d-h and k-n of guidelines

Program/Project Budget: sections i, j of guidelines

Applications must be received electronically by 5 pm on the day of the proposal deadline. Please direct any application questions to Ms. Gioia Perugini, Foundation Administrator at gperugini@hembar.com or 617-557-9777. Technical questions may be sent to Ms. Rita Goldberg, Grants Manager, at rrg@hembar.com or 617-557-9766.

Previous

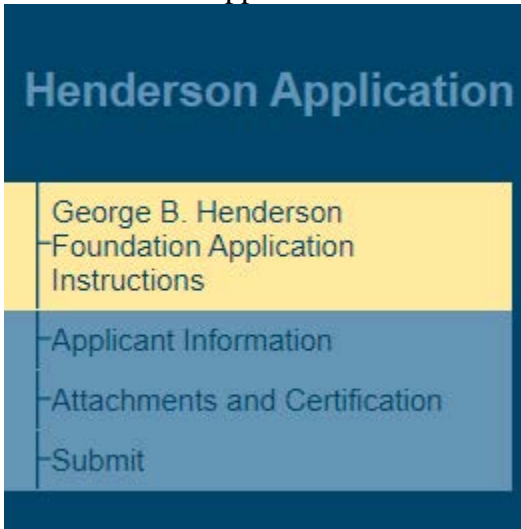
Save 

Next

Navigate between pages by clicking the “Next” button on the top or bottom of the toolbar



Sections of the Application



Please note throughout the application, fields Marked with a Red Asterisk are required before submitting.

APPLICANT PROFILE

Applicant Organization:

Name: Test organization *

Legal Name: The Test Organization, Inc.
special characters may be used

Federal Tax ID#: * Date Founded: * (mm/dd/yyyy)

Address: 123 Main Street *
PO Box 363

City: Boston * State: MA * ZIP: 02109 *

Telephone: * xxx/xxx-xxxx Web: www.hembar.com *

If organization and legal names don't match, please describe the relationship.

Relationship: ▼

If other, describe:

Executive Director:

Request Contact is Executive Director

Name: Title:

Direct Dial: xxx/xxx-xxxx Email:

Primary Request Contact:

Name: * Title: *

Direct Dial: * xxx/xxx-xxxx Email: *

FISCAL SPONSOR

If applicant organization does not meet tax exempt requirements, please identify your Fiscal Sponsor.

Name: [Redacted]

Legal Name: [Redacted]

Federal Tax ID#: [Redacted]

Organization Budget: [Redacted]

Address: [Redacted]

[Redacted]

City: [Redacted] State: [Redacted] ZIP: [Redacted]

Phone: [Redacted] xxx/xxx-xxxx

Web: [Redacted]

Primary Fiscal Sponsor Contact:

Name: [Redacted]

Title: [Redacted]

Direct Dial: [Redacted] xxx/xxx-xxxx

Email: [Redacted]

SPECIALISTS

Project Supervisor: Please provide the name and affiliation of your project supervisor if known at the time of your proposal.

[Redacted]

Other Specialists: Identify the specific architect, landscape architect, or other design professionals, artists, fabricators, or restoration specialists responsible for or involved in your project.

You will be asked to provide the resumes or bios, if available, on the Attachments page of this application.

[Redacted]

Organizational Budget:

Amount of current fiscal year operating budget: [Redacted]

When does fiscal year end? [Redacted] (mm/dd)

REQUEST FOR FUNDING

Request Details:

Requested Amount:

Name of Project for which support is requested:

Provide a one sentence summary of the project:

Total Budget for specific program/project:

(Estimated) Project Completion Date:

Format: mm/dd/yyyy

◀ Previous	Save 	Next ▶	
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Click the NEXT icon on the toolbar to move to the next page.

Attachments Section. Fields Marked with a Red Asterix are required before submitting.

ATTACHMENTS

Proposal Narrative	Choose File	No file chosen	*
Resumes for Bios for Specialists, if applicable	Choose File	No file chosen	
Maintenance Plan, if applicable	Choose File	No file chosen	
Program/Project Budget	Choose File	No file chosen	*
Copy of lease or other agreement, if applicable	Choose File	No file chosen	
Proposal Exhibits: Attachment 1	Choose File	No file chosen	
Proposal Exhibits: Attachment 2	Choose File	No file chosen	
Proposal Exhibits: Attachment 3	Choose File	No file chosen	
Letters of Support from community 1	Choose File	No file chosen	
Letters of Support from community 2	Choose File	No file chosen	
Letters of Support from community 3	Choose File	No file chosen	
IRS Tax Determination Letter	Choose File	No file chosen	
Audited Financial Statement	Choose File	No file chosen	
Form 990	Choose File	No file chosen	
Profit & Loss statement, if no Audit or 990	Choose File	No file chosen	
Organization Budget	Choose File	No file chosen	*
List of Board of Directors	Choose File	No file chosen	*
Diversity Data Form (click here for form to use)	Choose File	No file chosen	
Additional Information	Choose File	No file chosen	

Complete the final acknowledgement

CERTIFICATION

Authorized Officer Name: *

Authorized Officer Title: *

Authorized Officer Phone: * xxx/xxx-xxxx

By submitting this application, the authorized officer of the applicant organization does hereby certify that the information set forth in this grant request is true and correct, that the IRS Federal tax exemption determination letter has not been revoked and the present operation of the applicant organization and its current sources of support are consistent with the organization's continuing tax exempt classification as set forth in such determination letter.

[← Previous](#) [Save !\[\]\(cbe80b694ebd74fcfe136a095b608235_img.jpg\)](#) [Next ▶](#)

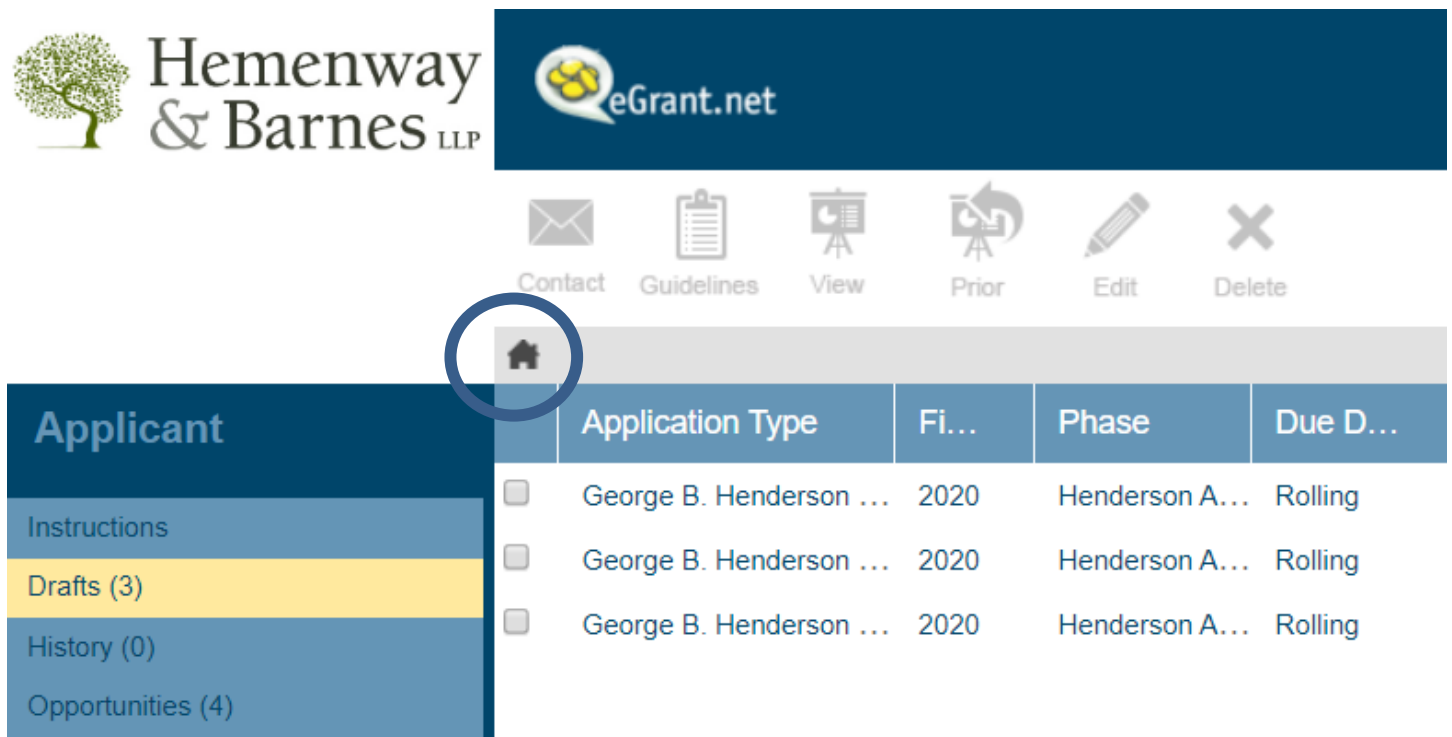
IMPORTANT: Click “Next” to Submit.


If you are missing a required field and attempt to submit a list of the missing fields will appear.

If you are not ready to submit, click SAVE.


To return to an in-progress application

Click on the Home Icon. A list of your in-progress applications will appear.



Hemenway & Barnes LLP 

Contact Guidelines View Prior Edit Delete



Applicant	Application Type	Fi...	Phase	Due D...
<input type="checkbox"/>	George B. Henderson ...	2020	Henderson A...	Rolling
<input type="checkbox"/>	George B. Henderson ...	2020	Henderson A...	Rolling
<input type="checkbox"/>	George B. Henderson ...	2020	Henderson A...	Rolling

Instructions
Drafts (3)
History (0)
Opportunities (4)

Click the checkbox on the left of the application you want to view or edit



The screenshot shows a toolbar with six icons: an envelope for 'Contact', a clipboard for 'Guidelines', a presentation screen for 'View', a circular arrow for 'Prior', a pencil for 'Edit', and an 'X' for 'Delete'. Below the toolbar is a table with a header row and one data row. The data row is highlighted in yellow and contains the text: George B. Henderson ... 2020 Henderson A... Rolling.

	Application Type	Fi...	Phase	Due D...
<input checked="" type="checkbox"/>	George B. Henderson ...	2020	Henderson A...	Rolling

Then select from the top tool bar either VIEW or EDIT.

VIEW will generate a PDF / Print-Friendly version of your application

EDIT will return you to the application to continue editing.